

## **RIVERWOOD COMMUNITY DEVELOPMENT DISTRICT**

### **Board of Supervisors**

Dr. Cameron McKee, Chairperson  
Donald Hester, Vice Chairperson  
Robert Humberstone, Assistant Secretary  
Douglas Colwell, Assistant Secretary  
Warren Sims, Jr., Assistant Secretary

### **District Staff**

Justin Fairecloth, District Manager  
Scott Rudacille, District Attorney

### **Regular Meeting & Budget Public Hearing Agenda Tuesday, August 19, 2025 at 2:00 p.m.**

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- 1. Call to Order and Roll Call**
- 2. Approval of the August 19, 2025 Agenda**
- 3. Audience Comments on Agenda Items**
- 4. Public Hearing for Adoption of Fiscal Year 2026 Budget**
  - A. Fiscal Year 2026 Budget Discussion
  - B. Consideration of Resolution 2025-08, Adopting Fiscal Year 2026 Budget
  - C. Consideration of Resolution 2025-09, Levying Assessments
- 5. Public Hearing for Rulemaking**
  - A. Public Hearing to Consider Amendments to the District's Rules Regarding Riverwood Campus Rules (Section 4), Vehicle Access and Campus Access ID Badges (Section 7) and Campus Fee Schedule (Appendix B).
  - B. Consideration of Resolution 2025-10, Adopting Rules
- 6. Approval of Consent Agenda**
  - A. Approval of Minutes of July 15, 2025 Continued & Regular CDD Meetings
  - B. Acceptance of the Financial Report and Check Register as of July 2025
  - C. Items Approved via Resolution 2021-09
- 7. Consideration of RFQs for District Engineering Services**
  - A. Discussion of Evaluation Criteria
  - B. Responses/Statements of Qualifications
    - i. Barraco and Associates, Inc.
    - ii. CPH Consulting, LLC
    - iii. Johnson Engineering
- 8. Business Items**
- 9. Access Control Supervisor Report**
  - A. TEM Proposal 7/21/25
  - B. TEM Proposal 7/22/25 Willow Bend Exit Lane Residents Only

### **District Office:**

Inframark, Community Management Services  
11555 Heron Bay Boulevard, Suite 201  
Coral Springs, Florida 33076  
(954) 603-0033

### **Meeting Location:**

Riverwood Activity Center  
4250 Riverwood Drive  
Port Charlotte, Florida 33953  
(941) 979-8720

**10. District Manager's Report**

- A. Follow Up Items
  - i. Presentation of 2<sup>nd</sup> Quarter Website Audit Report

**11. Attorney's Report**

- A. Follow Up Items
  - i. Disaster Preparedness Plan Update
  - ii. All Florida Contract Update
  - iii. RCA Contract Amendment Update
  - iv. Beach Club Parking Lot Paving Contract Update
  - v. DRI Update/Extension Application

**12. Engineer's Report**

- A. Johnson Engineering Update
- B. Velocity Engineering Update

**13. RCA Items**

- A. General Manager Report

**14. Other Committee Reports**

- A. Utilities Committee: Mr. Hester
  - i. Monthly Client Report
- B. Environmental Committee: Mr. Hester
- C. Beach Club Committee: Mr. Humberstone
- D. Campus Committee: Dr. McKee
- E. Finance Committee: Mr. Humberstone
  - i. Riverwood CDD Financial Report
- F. RV Park Committee: Mr. Colwell
- G. Riverwood Safety & Security Committee: Mr. Colwell

**15. Supervisor Comments**

**16. Audience Comments**

**17. Adjournment/Continuation**

**The next meeting is scheduled to be held on Tuesday, September 16, 2025 at 2:00 p.m.**

**District Office:**

Inframark, Community Management Services  
11555 Heron Bay Boulevard, Suite 201  
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(954) 282-0070

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